

Friends of Chatfield Public Library

Date: 3/20/25

Attendees: Cara Manahan, Caitlin Anderson, Dawn Lubahn, Emily Gomez, Susan Gossman, Pam Nelson, Zoey Manahan, Marlee Anderson

Agenda:

- Review of bylaws
- Elect officers/executive committee
 - **President:** Emily Gomez
 - **Vice President:** Dawn Lubahn
 - **Secretary:** Dawn Lubahn
 - **Treasurer:** Susan Gossman
- Determine annual membership dues:
 - Free will donation to the general friends of the library fund
 - Submit to Susan at next meeting, then at the first meeting of the year moving forward.

Notes:

- **Set up google drive and gmail address for our friends of the library. - Dawn to take over**
 - Canva access?
 - Add a link to note on the website.
- Use the library facebook page to promote any activities- work with Christy.
- Meeting cadence; Monthly for now.
- Do we need to update the 990 with new president/executive committee. 2024 is completed; We should be good for the next year and will readdress when ready to file 2025.
- Need to look at the federal form during current tax year. MN 990E in September.
- Meeting minutes-need to look at formal template.
 - Third thursday of the month at 6p.m.
 - Next meeting: 4/17/25.
 - Get this added to the calendar.
- Dawn suggested this group in attendance be the “executive members at large”- all in agreement.
- Volunteers
 - NHS- Dawn to see who is the advisor
 - Age Friendly Fillmore County
- All of April is firearm training
- April 6-12 is National Library Week
 - Use this as a kickoff for our efforts
 - Emily to connect with Christy to see if they have anything planned
 - Social Media posts- Emily
 - Book club on the 8th
 - 7th and 10th -firearm training
 - 11th “Snack & Swap”
 - Friends of the library still looking for members meeting on the 17th
 - Reasons to love your local library
 - Tuesday story time
 - Theme?
 - Volunteer sign ups- create google form to be shared all week long
 - Afterschool snacks & kids book swap “Swap & Snack” or - not on the 7th or 10th due to firearm training

- Friday 11th 3:30-5p.m.
 - Work with local businesses to get donations/get discounts.
 - Have volunteers man a table to share info about what the library is up to .
 - Emily & Pam have committed to manning the table
 - **Getting snacks: Caitlin** to reach out to Kwik trip for a box of bananas + sunshine for granola bars.
- Book recommendations from Kids & Adults w/ placards for who donated. Kick it off this week.
 - Create a running list at the desk that kids/adults can share with Monica and Christy.
 - Cara to take the lead
- Coloring contest
 - Outline of a t-shirt - ask Christy or Monica to print ; ask what the theme for summer would be.
 - Ends the last day of library week. Starts Saturday before
 - Theme is “encourage summer reading” Create a shirt design to get your friends excited about summer reading.
 - Monica and Christy pick the winners.
- Future ideas
 - Wine tasting & book swap for adults later in the year.
 - Book recommendations from Kids & Adults w/ placards for who donated.
 - Community Foundation for grants/extra funding
 - MoneySmart program; who teaches this?
 - Susan’s husband will retire this summer; could potentially teach.
 - Start with maybe 4th-8th.
 - Create a parking lot for ideas.
 - Next meeting; fundraising, volunteer needs, etc